




MEMO

To: Emergency Medical Services Education Provider

From: Candace Gardner, Clinician Licensure & Education Manager 

Date: November 19, 2018

Subject: EMS Education Program Policy & Procedure Manual & Signature Agreement

The New Jersey Department of Health (the Department) Office of Emergency Medical Services (OEMS) is changing the process of submission and approval for all EMS education programs. If you were not already aware, the elective continuing education platform, www.njoemscert.com, will cease operations on December 31, 2018. As a result, providers, instructors, administrators, and OEMS staff will no longer have access to any programs and/or transcripts hosted by this site.

Effective on January 1, 2019, OEMS is implementing the attached EMS Education Program Policy and Procedure Manual, and Signature Agreement. This agreement outlines the procedures by which an EMS Education provider must follow to obtain course and class approvals.

All EMS education providers must submit a signed signature agreement to receive a **NEW** EMS Education Assignee Number. This Assignee Number is required for all continuing education program approvals. Please mail your signed agreement to:

The New Jersey Department of Health
Office of Emergency Medical Services
Post Office Box 360
Trenton, New Jersey 08625
Attention: EMS Education Signature Agreement

Upon approval of your signed agreement, OEMS will scan and email your assignee number to the email address on the agreement.